

Introduction and Overview

The **Occupational Health Surveillance System (OHSS)** streamlines risk assessments and medical evaluations for employees and researchers exposed to workplace or laboratory hazards, including animal biohazards. Effective **November 1, 2024**, OHSS replaces the traditional Medical History Questionnaire (MHQ) process.

Accessing the system: Visit <https://ehs.ucop.edu/ohss>

Browser Recommendations:

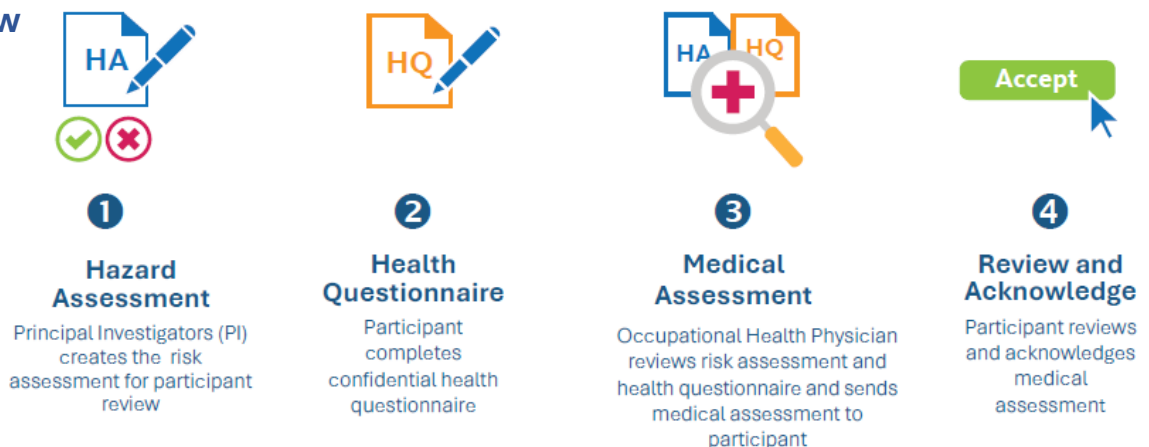
- Recommended: Use Chrome for optimal performance.
- Alternatives: Internet Explorer (IE) or Firefox must be updated to the latest versions for the best results.

UCR Net ID:

A valid UCR NetID is necessary to access OHSS. This ID serves as the gateway for UC Riverside services.

- **Faculty and Staff:**
NetIDs are created during hiring and triggered by UCPath Payroll System entries. Support: Contact **BearHelp** at **951-827-4848** or visit <https://its.ucr.edu/support#gethelp>.
- **Students:**
NetIDs are included in acceptance letters upon submission of the Statement of Intent to Register (SIR).
 - Support: Email helpdesk@student.ucr.edu or call **951-827-6495**.
- **Non-employees (e.g., volunteers):**
Sponsoring departments facilitate NetID creation.
 - Support: Contact **BearHelp** at **951-827-4848** or visit <https://its.ucr.edu/support#gethelp>.

Workflow



Roles:

Supervisor/ Principal Investigator (PI)

At UCR, the PI oversees research involving animal use and ensures compliance with all regulatory standards.

- PIs monitor Risk Assessment statuses but do not access personal health information.
- PIs are critical in maintaining team safety, protocol adherence, and ethical standards.

Participant (employees, researchers, lab workers, volunteers):

- Reviews and agrees/disagrees with the Risk Assessment.
- Completes the Health Questionnaire.
- Acknowledges the Medical Assessment.

Medical/Admin (EH&S and UCI COEH Physicians):

- Develop medical assessments, consult, and determine participant clearance.
- Assign roles and oversee campus records.


Reviewer (EH&S Occupational Health Coordinator):

- Tracks participant progress and follows up as needed.
- Provides referrals but does not access private health details.
- IACUC will be notified exclusively when individuals are cleared.

Navigating OHSS












- To get back to the home page, select **OHSS** from the header bar.



- All columns on the assessment pages are sortable
 - Double-click the column header to sort the data.
- Hover over the  to view informational/help text
- Hover over the letter next to the date to view the assessment's status.
- Red flags indicate items requiring immediate attention.

My Assessments

 = Action Required

Supervisor 	RA  	HQ  	MA  
Marion Cotillard	10/05/2015 - A 	10/05/2015 - C 	 10/05/2015 - CR 

Checking Participant Status

- Select **All Assessments** from the home page.
- Navigate between tabs: **Incomplete, Completed, Archived, or No Exposures.**
- Hover over the status code to see its meaning:

All Assessments

Incomplete

Completed

Archived

No Exposures

All Assessments

	Participant ↕	Supervisor ↕	Department ↕	RA ↕ ⓘ	HQ ↕ ⓘ	MA ↕ ⓘ	Send Email ↕
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	11/19/2024 - A	11/19/2024 - P	--	
<input type="checkbox"/>	[REDACTED]	[REDACTED]	-	08/07/2024 - A	08/29/2024 - MP	--	
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	02/21/2024 - A <input type="button" value="Copy"/>	04/18/2024 - CN	--	08/29/2024
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	02/29/2024 - A <input type="button" value="Copy"/>	04/18/2024 - CN	--	08/29/2024
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	11/19/2024 - P	--	--	<input type="button" value="Email"/> 11/19/2024

You can view each code definition by hovering over the letter to see the tool tip. Each code is listed in the

Status Code	Definition
A	Agreed to by the participant
C	Complete
CA	Consultations Acknowledged by Participant
CN	Clarification needed
CR	Consultation required by Medical Provider
D	Disagreed to by the participant
P	Pending participant review
R	Participant not cleared for works