Influenza (Flu) Vaccine Declination Process

If you are not planning to receive the Influenza (Flu) vaccine during this academic year's Influenza (Flu) vaccine campaign, you should complete the declination process.

Process through Enterprise Health for Faculty and Staff

Influenza (Flu) Vaccine Declination Process:

Staff and Faculty will receive an automated email from noreply@ehsoh.ucr.edu with the subject line: **REMINDER TO REVIEW NOTIFICATIONS**, instructing you to complete the influenza vaccine reporting requirements through the Enterprise Health portal.

From: noreply@ehsoh.ucr.edu
To: [redacted]
Cc:
Subject: Reminder to Review Notifications

This message is sent from an un-monitored mailbox, therefore please do not reply to this message

Reminder to Complete Influenza Questionnaire

To: [redacted]

You have an assigned questionnaire to complete for the annual Influenza attestation or declination.

Click here to visit the Employee Portal to complete your annual Influenza attestation or declination.

If you have any additional questions regarding this notification, please contact Occupational Health at ehsocchealth@ucr.edu.

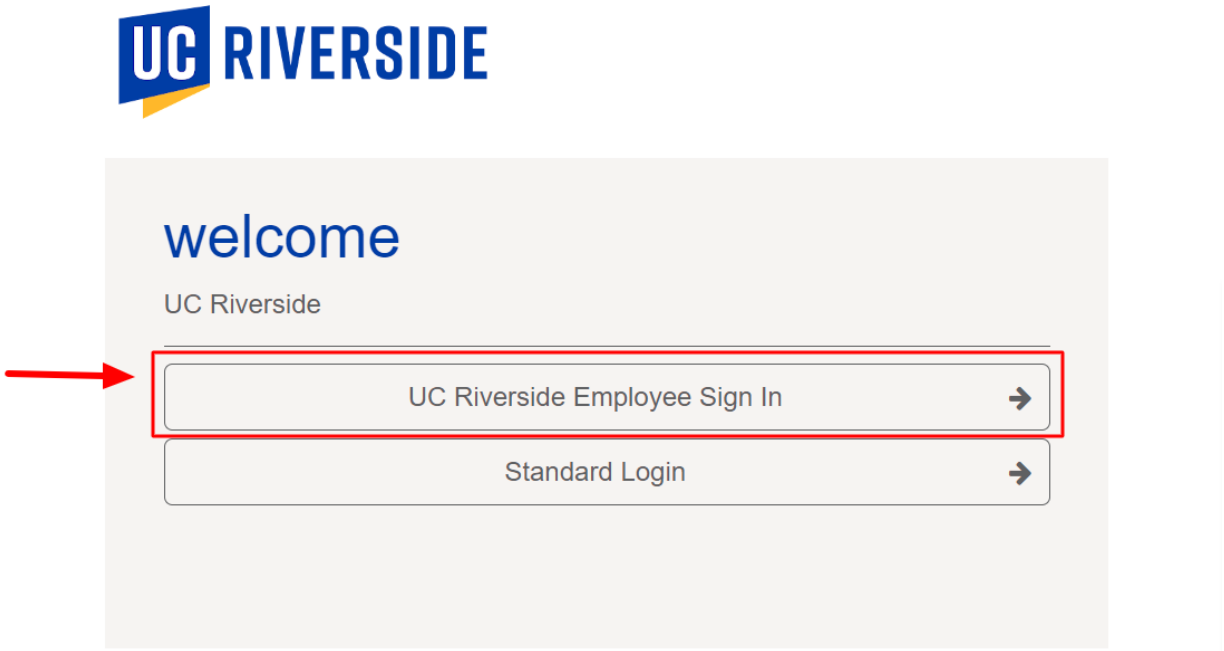
We thank you for your cooperation.

UCR EH&S Occupational Health.

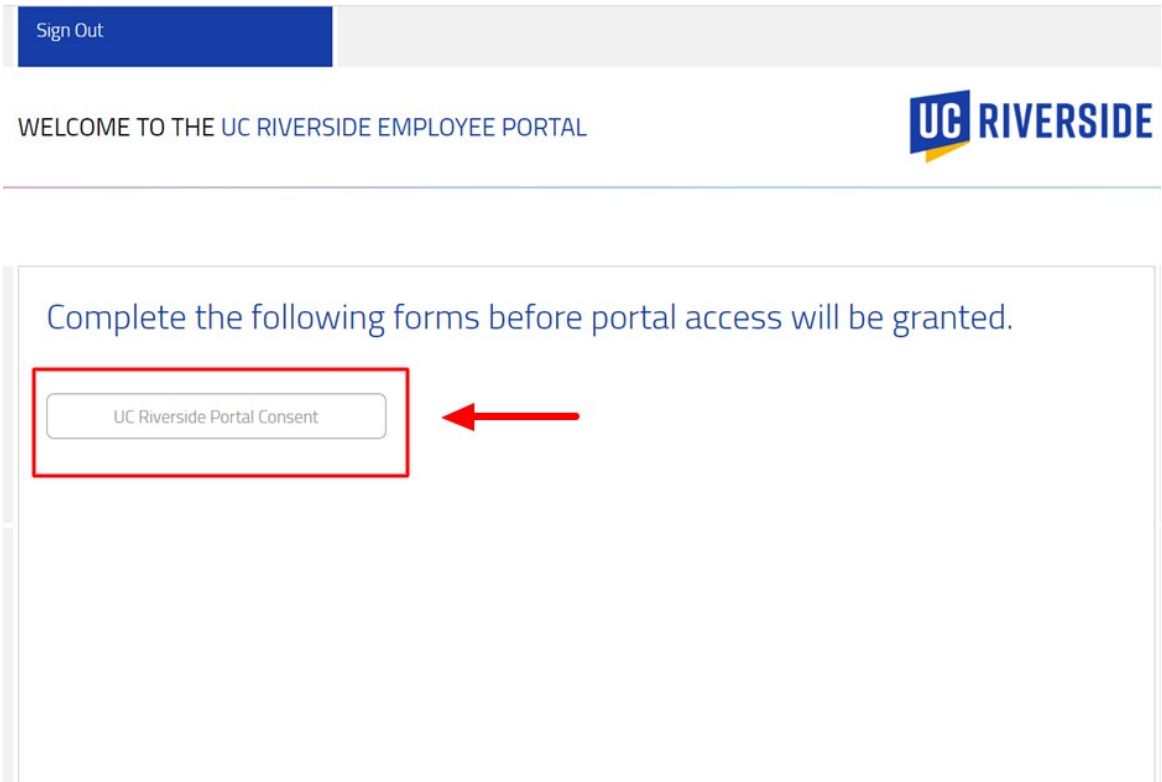
(951) 827-9902.

CONFIDENTIALITY NOTICE:
This E-mail and any attachments are confidential and may be protected by legal privilege. If you are not the intended recipient, be aware that any disclosure, copying, distribution, or use of this E-mail or any attachment is prohibited. If you have received this E-mail in error, please notify us immediately by returning it to the sender and delete this copy from your system. Thank you.

Step 1: Login to the [Electronic Medical Record Portal: Enterprise Health] using your UCR credentials. **Click** the "UC Riverside Employee Sign In" button.

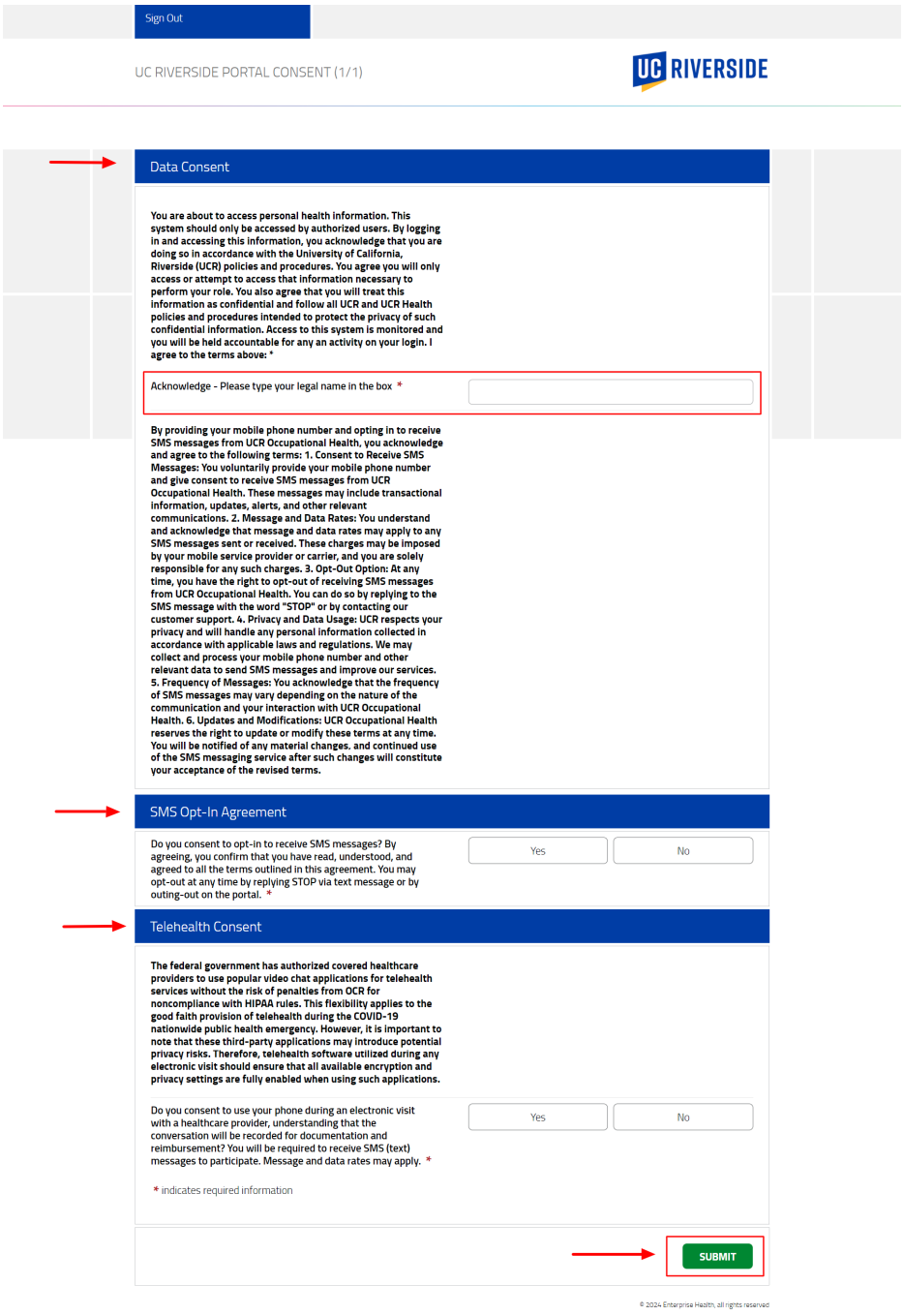


Step 2: First time users will be prompted to **Click** the *UC Riverside Portal Consent Form* button.

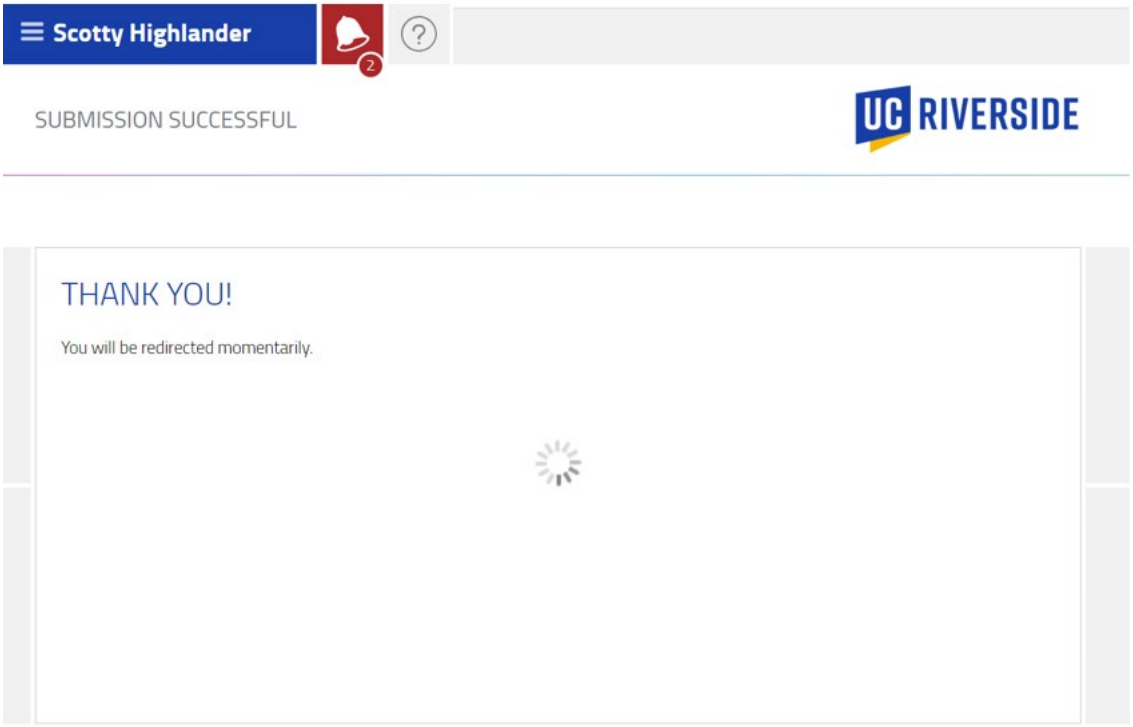


Step 3: Review the UC Riverside Portal Consent Form

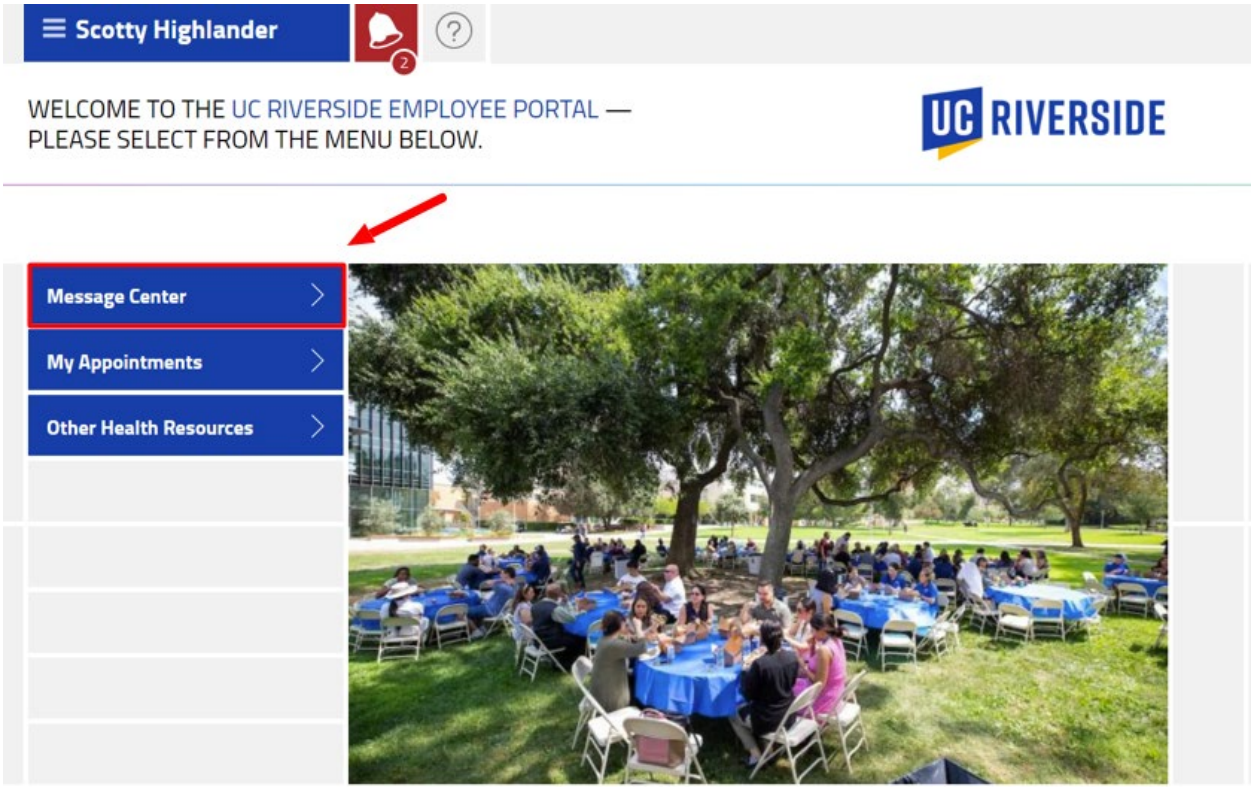
- Acknowledge the Data Consent portion by typing in your legal name within the open field text box.
- Review the SMS Opt-In Agreement and make a selection.
- Review the Telehealth Consent portion and make a selection.
- Click the Submit button.



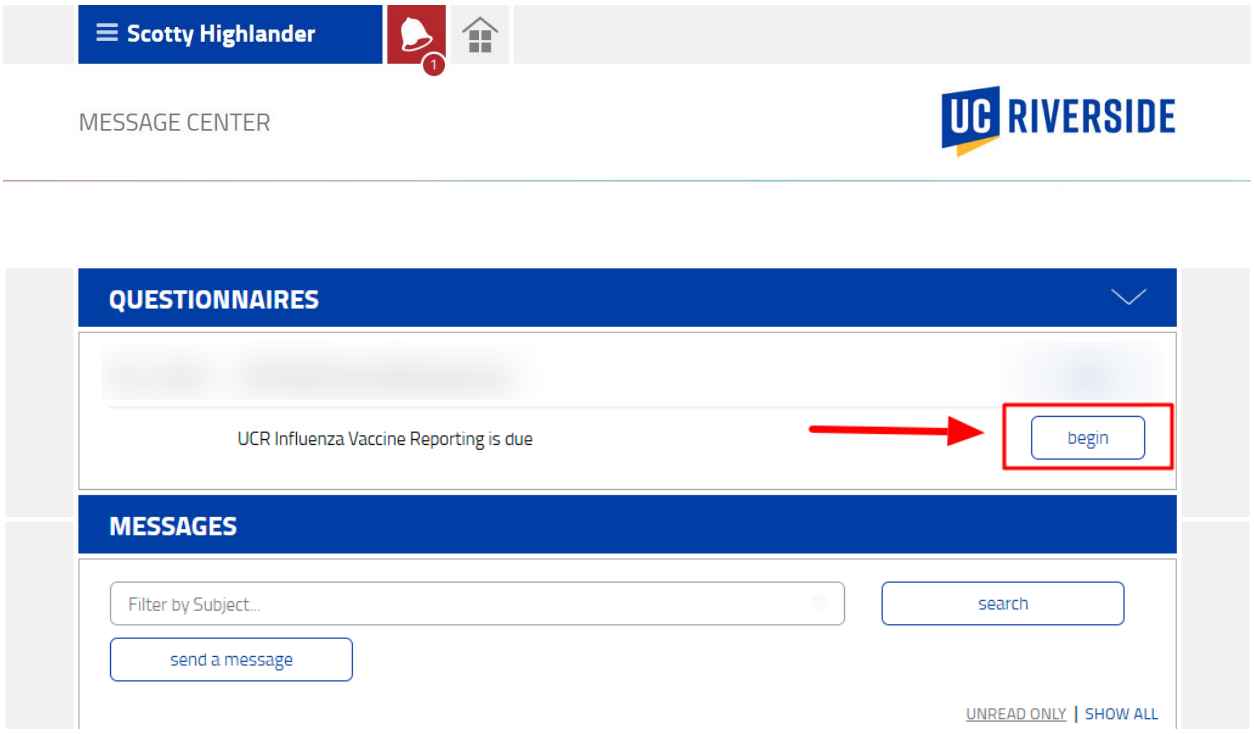
After clicking submit, the page will automatically redirect you to the Home Screen momentarily.



Step 4: Within the Home Screen, Click the "Message Center" button to open a questionnaire.



Step 5: Locate the “UCR Influenza Vaccine Reporting is due” questionnaire and click the “Begin” button to open the questionnaire.



Step 6: Review the following Influenza vaccine requirement statement.

Seasonal influenza vaccination is strongly recommended for all Covered Individuals for whom vaccination is medically appropriate, consistent with recommendations from the California Department of Public Health (CDPH). Individuals who have a medical contraindication to influenza vaccination should follow the applicable process for submitting medical documentation. This form is required only for individuals identified by UCR as belonging to one or both of the following populations:

- California Department of Public Health (CDPH)

  1. Covered Healthcare Individuals subject to UCR's Healthcare Location influenza vaccination opt-out program, including individuals working in applicable Student Health centers who have been identified by UCR as Covered Healthcare Individuals. These individuals must report that they received the seasonal influenza vaccine or submit an influenza vaccination declination by December 15 each year.

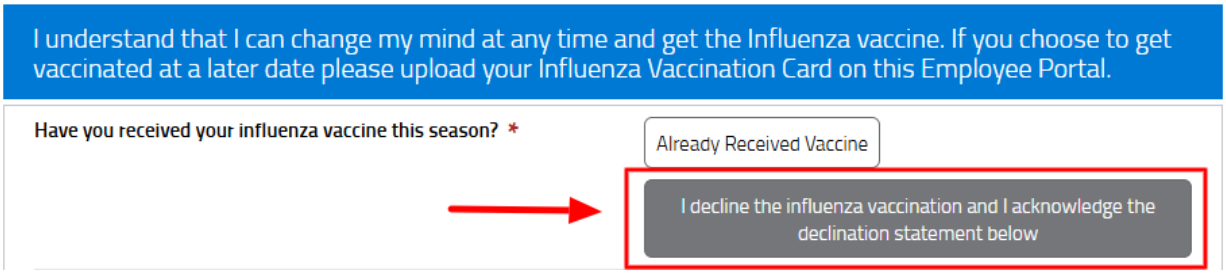
  2. Employees and qualifying volunteers at applicable child day care centers, including the UCR Child Development Center. In accordance with California Health and Safety Code section 1596.7995, these individuals must receive an influenza vaccination during the applicable period or submit the documentation required for an applicable exemption, including a written influenza vaccination declination, by December 15.

- California Health and Safety Code section 1596.7995

  If either or both requirements apply to you, you must complete the applicable influenza vaccination or declination process by December 15.

  Covered Healthcare Individual status is determined by UCR based on an individual's role, duties, and access to a Healthcare Location, including applicable Student Health centers. Affiliation with a particular school, department, or unit—including the School of Medicine or Student Health—does not by itself establish that an individual is a Covered Healthcare Individual.

Step 7: Select "I decline influenza vaccination and I acknowledge the declination statement below".



Step 8: Review the *Influenza Vaccination Education and Declination Statement*.

Influenza Vaccination Education and Declination Statement

▪ On or before December 15, UC Riverside staff and academic employees must comply with the University of California – Policy on Vaccination Programs that requires a flu vaccine:

Click here to view

▪ Covered Healthcare Individuals, including those working at applicable Student Health centers, and employees and qualifying volunteers at applicable child day care centers, including the UCR Child Development Center, must complete the applicable annual influenza vaccination or declination process on or before December 15.

▪ If you choose to decline the influenza vaccine, you must read, acknowledge, and submit the Influenza Vaccination Education and Declination Statement. By submitting the statement, you attest that you have received or been given access to education concerning influenza and vaccination as a preventive measure and that you affirmatively decline the influenza vaccination.

▪ Newly hired Covered Healthcare Individuals, including those working at applicable Student Health centers, whose start dates are on or after the December 15 compliance date but before May 1 following that compliance date must initially comply with the Flu Vaccination Program within 14 calendar days of their first date of employment.

▪ Newly hired employees and qualifying volunteers at applicable child day care centers, including the UCR Child Development Center, must comply within the timelines established by California law and UCR requirements. Any applicable first-year exemption for child day care center personnel will be determined in accordance with California law.

▪ All Covered Healthcare Individuals and applicable child day care center personnel must subsequently comply with the Flu Vaccination Program annually by December 15

▪ Individuals who initially decline the influenza vaccine but later decide to become vaccinated may receive the vaccine through an on-site or off-site provider at any time. After receiving the vaccine, they should update their vaccination status in Enterprise Health or notify UCR Occupational Health through the process designated by UCR

1. The California Department of Public Health (CDPH) recommends that healthcare personnel receive an influenza vaccination every year. Annual influenza vaccination helps protect healthcare personnel and helps prevent the transmission of influenza to patients, coworkers, families, and the community.

2. Influenza is a serious respiratory illness that can cause severe disease, hospitalization, and death. Vaccination is an important measure for helping prevent influenza and its complications.

3. Influenza vaccination is strongly recommended for Covered Healthcare Individuals, including those working at applicable Student Health centers, and for employees and qualifying volunteers at applicable child day care centers, including the UCR Child Development Center. Vaccination helps protect these individuals and the patients, children, coworkers, families, and community members with whom they have contact.

4. Influenza can spread from person to person through respiratory droplets and particles. Individuals infected with influenza may transmit the virus to others before recognizing that they are ill.

5. A person infected with influenza may spread the virus even when symptoms are mild. Influenza can cause serious illness, particularly among individuals at increased risk for severe illness or complications.

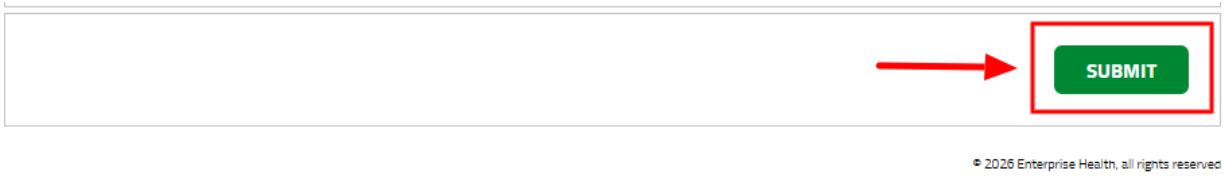
6. Influenza viruses change over time, and the protection provided by vaccination decreases over time. For these reasons, annual influenza vaccination is recommended to provide protection against the influenza viruses expected to circulate during the upcoming season.

7. Influenza vaccines cannot cause influenza. These vaccines are designed to stimulate an immune response that helps protect against influenza infection and its complications.

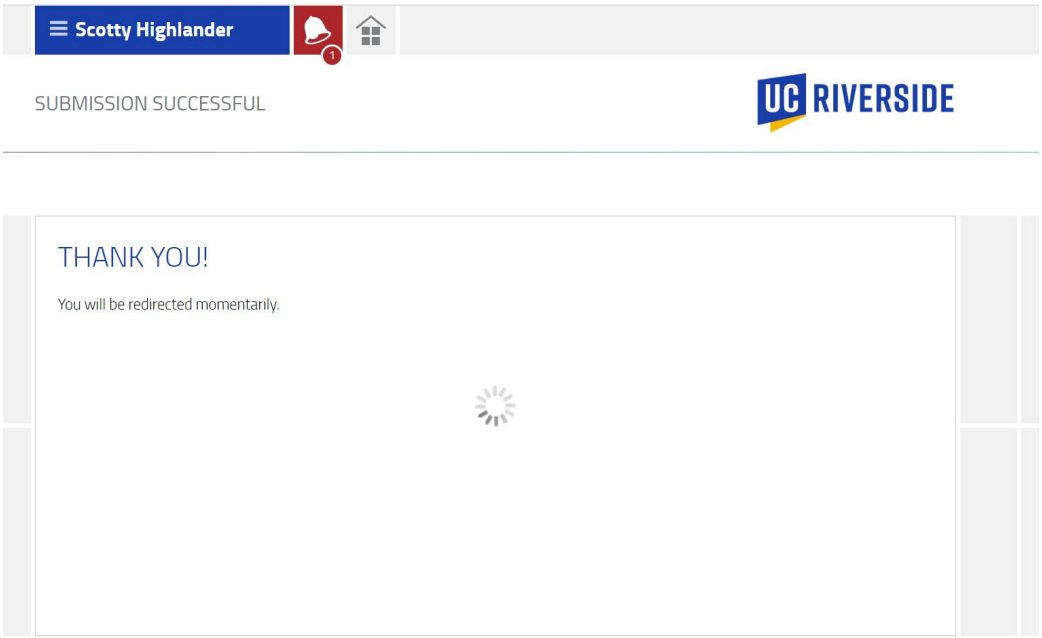
8. I understand that declining influenza vaccination may increase my risk of infection and transmission to others. I also understand that, regardless of vaccination status, I may be required during a public health emergency or outbreak to follow applicable Non-Pharmaceutical Interventions (NPIs), such as masking, isolation, distancing, testing, temporary workplace exclusion, and return-to-work requirements.

9. I attest that I have read and understand the information above and affirmatively choose to decline the seasonal influenza vaccine.

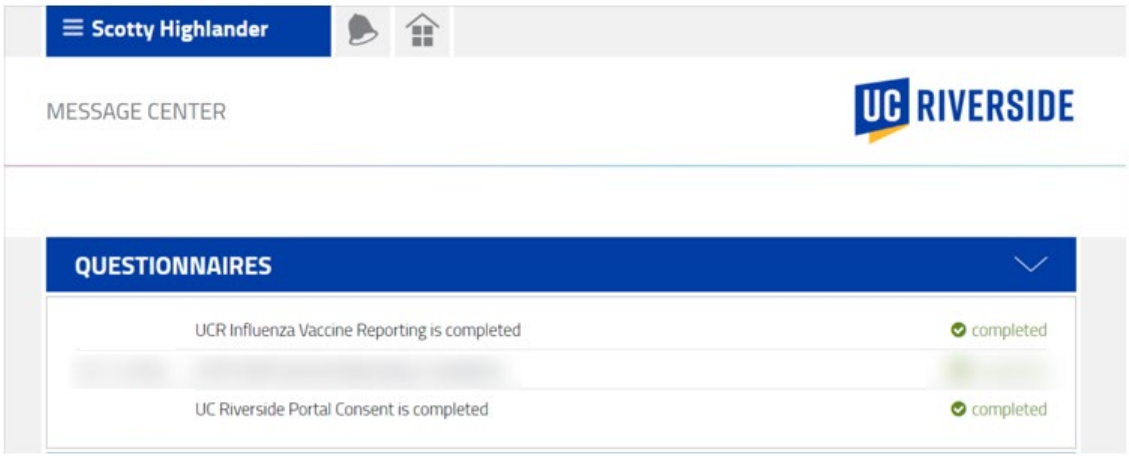
Step 9: Click "Submit"



After clicking submit, the page will automatically refresh and redirect you to the portal Message Center.



Once the page is refreshed, you will see that the UCR Influenza Vaccine Reporting is completed. You are now compliant with the UC Vaccination Policy regarding the yearly Influenza Program.



For any questions or concerns, please email EHSOCCHEALTH@UCR.EDU