

Acquiring Lab Coats and Safety Eyewear

Graduate Student Safety Orientation (GSSO) Quick Guide

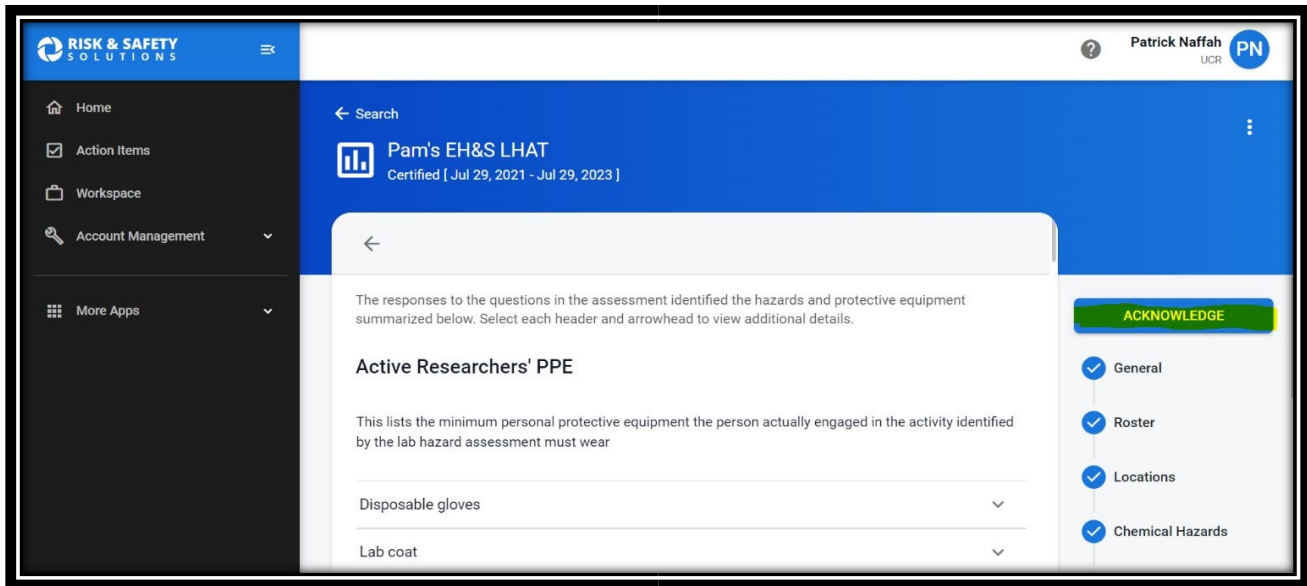
The screenshot displays the Risk & Safety Solutions interface. On the left is a navigation menu with options: Home, Action Items, Workspace, Account Management, and More Apps. The main content area shows a list of tasks with a red flag icon, including 'Review and Acknowledge Laboratory Hazard Assessment (LHAT)' for Research Safety, Pam's EH&S Lab Group LHAT, and UCR Campus PPE Inventory, along with a 'Resolve Inspection Findings' task. Below this is a 'Workspace' section with a table of 8 items. The table has columns for Document, Type, Status, and Created. The last row is highlighted in yellow and represents the 'Grad Student Safety Orientation (GSSO) 2021' group.

Document	Type	Status	Created
EH&S Building	Inventory	—	02/03/2021
Pam's EH&S Lab Chemical Inventory	Inventory	—	07/29/2021
Test	Inventory	—	02/20/2021
UCR Campus PPE Inventory	Inventory	—	02/03/2021
Grad Student Safety Orientation (GSSO) 2021	Lab Hazard Assessment	Certification In Progress	08/31/2021

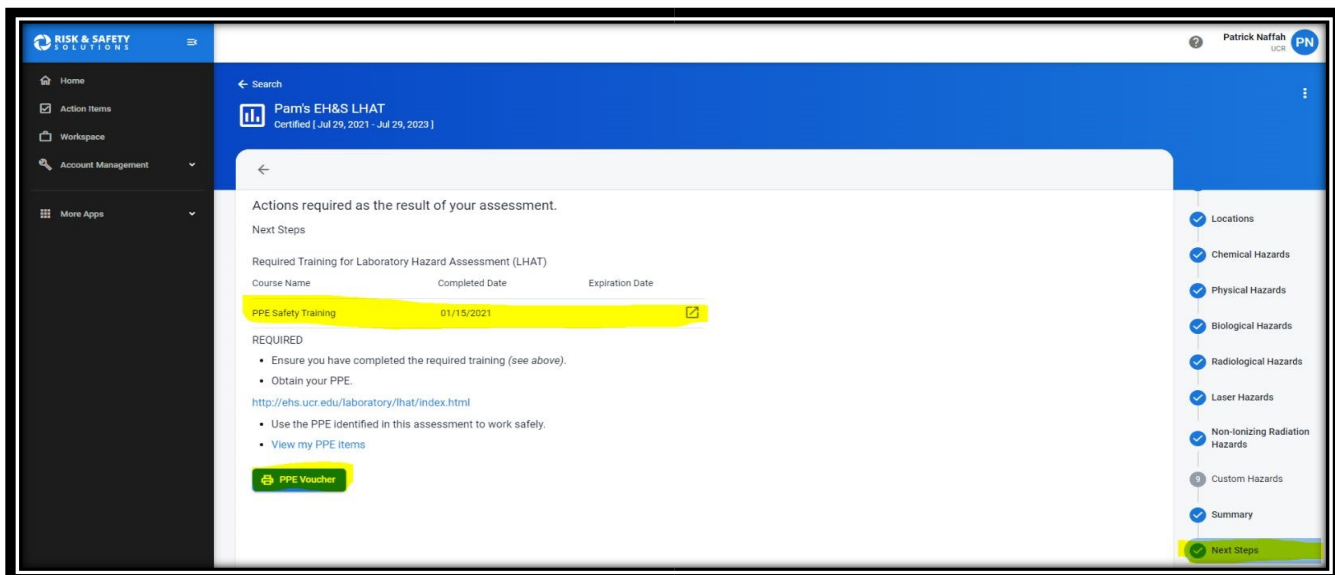
1. Complete Step 1a. or 1b., as appropriate.

- a. **First Time LHAT User** – Your LHAT account has not yet been activated. LHAT account activation occurs when the user has logged onto the [LHAT website](#) at least one time. Please email EH&S at ehslaboratory@ucr.edu to let us know that you've logged onto LHAT, and EH&S will confirm once you've been added to the GSSO LHAT group.
 - i. Once you've been added to the GSSO LHAT group, select the GSSO LHAT group (highlighted in the above image) and proceed to Step 2.

- b. **Return LHAT User** – As part of GSSO, you should have been added to a Laboratory Hazard Assessment Tool (LHAT) group titled "Grad Student Safety Orientation (GSSO) 2021". First, access the [LHAT website](#) and select the GSSO LHAT group (highlighted in above image) and proceed to Step 2.
 - i. **Note:** If you've already been added to your Principal Investigator's (PI) LHAT group, please email ehslaboratory@ucr.edu to inform EH&S which PI LHAT group you were added to and complete Steps 2 and 3 using your PI's LHAT. EH&S will remove you from the GSSO LHAT group.



2. Review the laboratory hazards (blue check bubbles on the right side of the screen) and then select the "ACKNOWLEDGE" button.



3. Select "Next Steps" on the bottom-right side of the screen. After which, select the "PPE Safety Training" link and complete the training module. Only when you've "acknowledged" the hazards (i.e., Step 2) and completed the PPE Safety Training module, select "PPE Voucher" to print the voucher. You will need a hard copy of the PPE voucher to acquire your PPE (i.e., lab coats and safety eyewear) during the GSSO event.

Post Laboratory Rotations

Following the GSSO event, notify EH&S via ehslaboratory@ucr.edu once you've been added to your new PI's LHAT, and EH&S will remove you from the GSSO LHAT group. Remember to "acknowledge" the hazards of your new PI's LHAT.